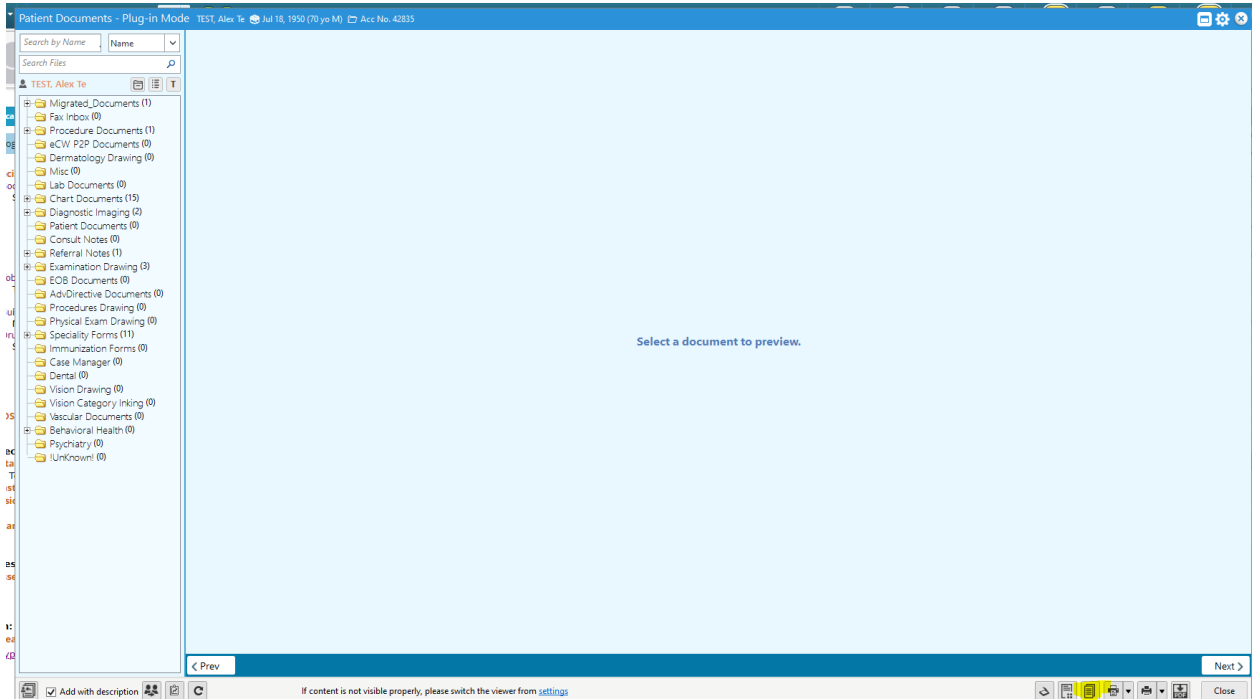


# How To fax multiple documents out of eCW

There are times when you need to fax more than one document to an outside provider so here is how to perform that task.

- Look up the patient whose documents you want to send.
- Once the Patient Hub is open then choose documents. On the bottom of this page choose the multi-scan icon.



- Choose the document you want to send – the preview of the document will appear at the top and the information is below. You have the ability to trash a document if needed.

