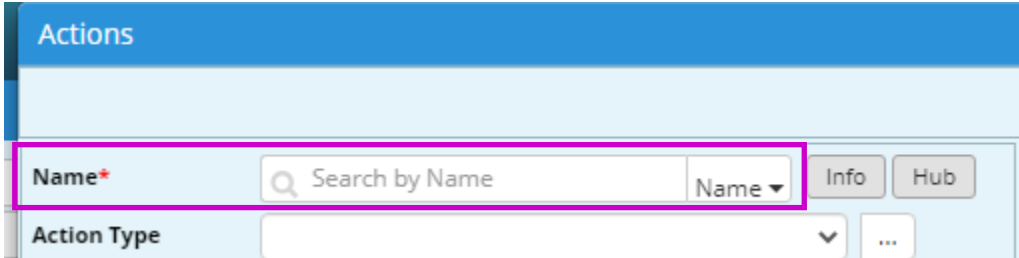


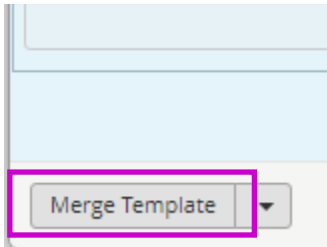
Use an Action Template

- 1) Enter the patient's name:



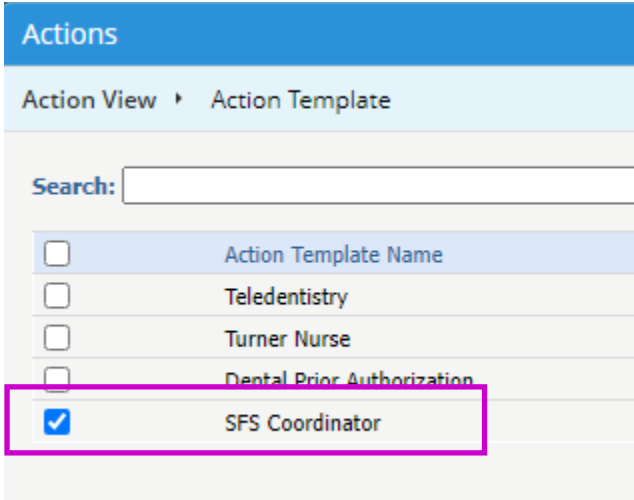
The screenshot shows the 'Actions' form. The 'Name*' field is highlighted with a red box. It contains a search icon, the text 'Search by Name', a dropdown menu with 'Name' selected, and 'Info' and 'Hub' buttons.

- 2) Click on merge template:



The screenshot shows a button labeled 'Merge Template' with a dropdown arrow, highlighted with a red box.

- 3) Select the SFS Coordinator Action template then click OK:



The screenshot shows the 'Action Template' selection list. The 'SFS Coordinator' option is selected, indicated by a checked checkbox, and is highlighted with a red box.

Search:
<input type="checkbox"/> Action Template Name
<input type="checkbox"/> Teledentistry
<input type="checkbox"/> Turner Nurse
<input type="checkbox"/> Dental Prior Authorization
<input checked="" type="checkbox"/> SFS Coordinator

- 4) Change the status to not started then click OK:



The screenshot shows the 'Status*' dropdown menu. The dropdown is open, and 'Not Started' is selected. The entire dropdown area is highlighted with a red box.