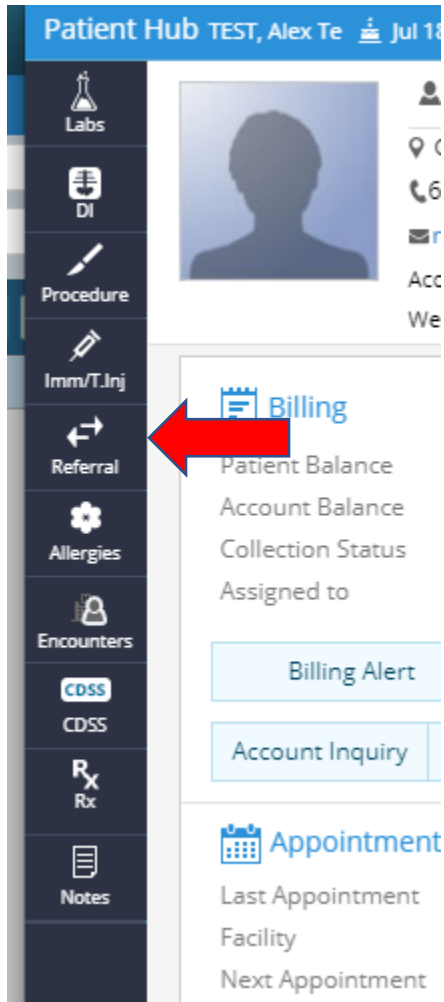
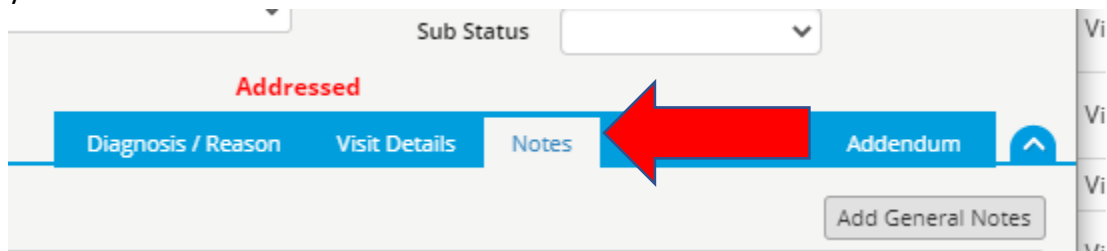


How to view a Referral

1. Go to the patients HUB. On the left-hand side, you will see Referral. Click on the icon.

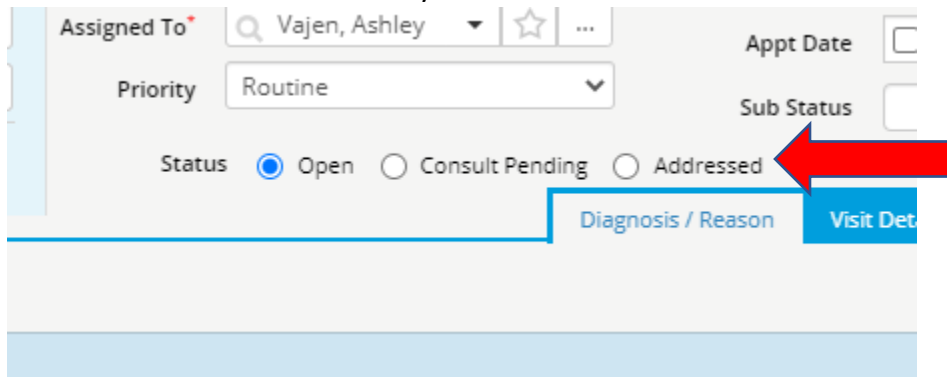


2. Click on the outgoing tab on the right upper corner. That will open all the referrals that have been placed for the patient. Click on the referral you want to open. Once it is open, you can click on the note section.



How to view a Referral

3. You will find notes of when it was faxed and any additional communication that we receive from the outside provider. Once the patient has seen the outside specialist, we will open back up the referral and send it to the provider with a note stating the patient was seen on this date and then you will click addressed to close the referral.



Assigned To*

Priority

Appt Date

Sub Status

Status Open Consult Pending Addressed

Diagnosis / Reason

Visit Det

A red arrow points to the 'Addressed' radio button.



How to view a Referral