

## Borgmeyer, Sue

---

**From:** Taft, Chelsey  
**Sent:** Friday, April 10, 2020 4:29 PM  
**To:** Employees  
**Cc:** McKeon, Cynthia  
**Subject:** Daily Coronavirus Update - UPDATES HIGHLIGHTED IN BLUE

## Friday April 10th, 2020 – Coronavirus Update **Please note anything highlighted in blue is new information**

### Goal 1: Keep employees healthy and safe

- A. Employees are asked to stay home if sick. Katy Trail has instituted a policy that any employees calling in sick with a respiratory or GI symptoms accompanied by fever will be granted paid time off. This will not affect your current PTO or EIB time.
- B. The CDC recommends that everyone should wear a mask to prevent exposure. Cloth mask are being donated to our clinics, please take one and wear it.
- C. Protect Yourself:
  - a. Bring an extra change of clothes with you to work and change before leaving for the day or remove your clothes in your garage and place them in the wash immediately.
  - b. Keep a pair of work shoes here at all times and change them out before heading home.
  - c. Lockers are available for your personal items.
- D. Emergency Response: please don appropriate PPE before responding to a medical emergency. Appropriate PPE would include: surgical mask, gloves, and gown.
- E. Be sure you are wearing a cloth mask when in the clinic, especially when talking to others. If you are in an office then it is not recommended.
- F. It is your responsibility to stay healthy when outside of Katy Trail.
  - a. If you are not feeling well please notify your manager before coming into work.

### Goal 2: Keep possible COVID-19 patients from spreading illness to the community

- A. When calling patients regarding negative COVID-19 test results. Please address if there symptoms are getting better, the same, or worsening. If patient states there symptoms are the same or getting worse please notify the provider and an appointment may be needed.
  - a. COVID-19 test sensitivity is not 100%. It is important to address their symptoms and determine if further action is needed.
  - b. Scripting will be shared at your morning huddle.
- B. Community Testing will began Tuesday April the 14<sup>th</sup>.
  - a. Katy Trail will be accepting orders for COVID testing from outside providers.
  - b. Each clinic will be creating a drive-thru testing site. All individuals will be scheduled for their test.
  - c. Hour & Time per clinic:
    - i. Marshall: Monday, Tuesday, and Friday from 10:00 a.m. to 1:00 p.m.
    - ii. Sedalia: Monday – Friday from 9:00 a.m. to 12 p.m.
    - iii. Versailles: Monday – Friday from 8:00 a.m. to 10:00 a.m.
    - iv. Warsaw: Tuesday and Thursday from 9:00 a.m. to 11:00 a.m.

### Goal 3: Continue to provide high quality of care to our patients and our communities patients by using science to guide prevention, testing, and treatment

**A. LabCorp Test Availability:**

- a. Marshall: 8 test
- b. Sedalia: 4 test
- c. Versailles: 10 test
- d. Warsaw: 7 test

**B. Quest Test Availability:**

- a. Marshall: 3
- b. Sedalia: 12
- c. Versailles: 20
- d. Warsaw: 5

C. Laboratory bins will be setup in each site. Each lab (LabCorp, Quest, and GeneTrait) will have its own bin that houses the requisition form, NP swab, vials, and labels. It will be important to keep these organized.

D. LabCorp frozen Transpak's are not big enough for the COVID UTM's. LabCorp is sending larger Transpak's for each site.

**E. Marshall will be receiving their Quest Specimen Box TODAY!**

**F. Each clinic will be receiving their GeneTrait test and requisition forms today.**

- a. Sedalia: 12 prepared kits and 150 VTM to use with foam swab
- b. Marshall: 12 prepared kits and 50 VTM
- c. Versailles: 12 prepared kits and 100 VTM
- d. Warsaw: 12 prepared kits and 50 VTM

**Goal 4: Contribute to the community efforts to address the crisis**

- A. Handing out food boxes to Katy Trail patients that we test for COVID-19 and are quarantined
- B. Reaching out to food pantries in other counties and seeing how we can assist them
- C. Participating daily in the Incident Command Meeting

**Goal 5: Assure our financial security in order to sustain our services**

- A. Track everything all expenses to COVID
- B. State Medicaid agency has changed how we are getting reimbursed to number of patients being taken care of with intent to provide cash flow due to lower volumes
- C. Continue case management
- D. Small Business Loan - Application has been submitted.

**Oral Health Update from Dr. Vandevender and Mendy:**

Trying to obtain face shields that will protect staff and be manageable for providers when loupes are needed. Update: face shields have been ordered.

- Updates to "Established Medical Patient Dental Emergency Referral Process." Please review at P:\Staff\COVID-19 Plan and Process\Dental\Established medical patient referrals for dental ER
- Guidelines have changed for N95 masks: If dental providers do not have N95 masks available there are unable to provide services to patients.
- Dental assistants will be assisting with community testing next week.

**To our providers:**

- 1. DHSS Provider Line: 877-435-8411
- 2. DHSS at 800-392-0272 (24/7) to immediately report any patients who meet criteria for evaluation as a Patient Under Investigation (PUI) for 2019-nCoV

**Standing Items:**

- 1. Coronavirus Plan/Process Document located at P:\Staff\COVID-19 Plan and Process
- 2. 24 Hour Hotline Number for clinical staff is 877-435-8411

- a. Please utilize the hotline number before contacting your local Health Department. Our local Health Departments are becoming overwhelmed with calls. This hotline number may allow for a quicker response.

**3. Cases Reported in U.S.**

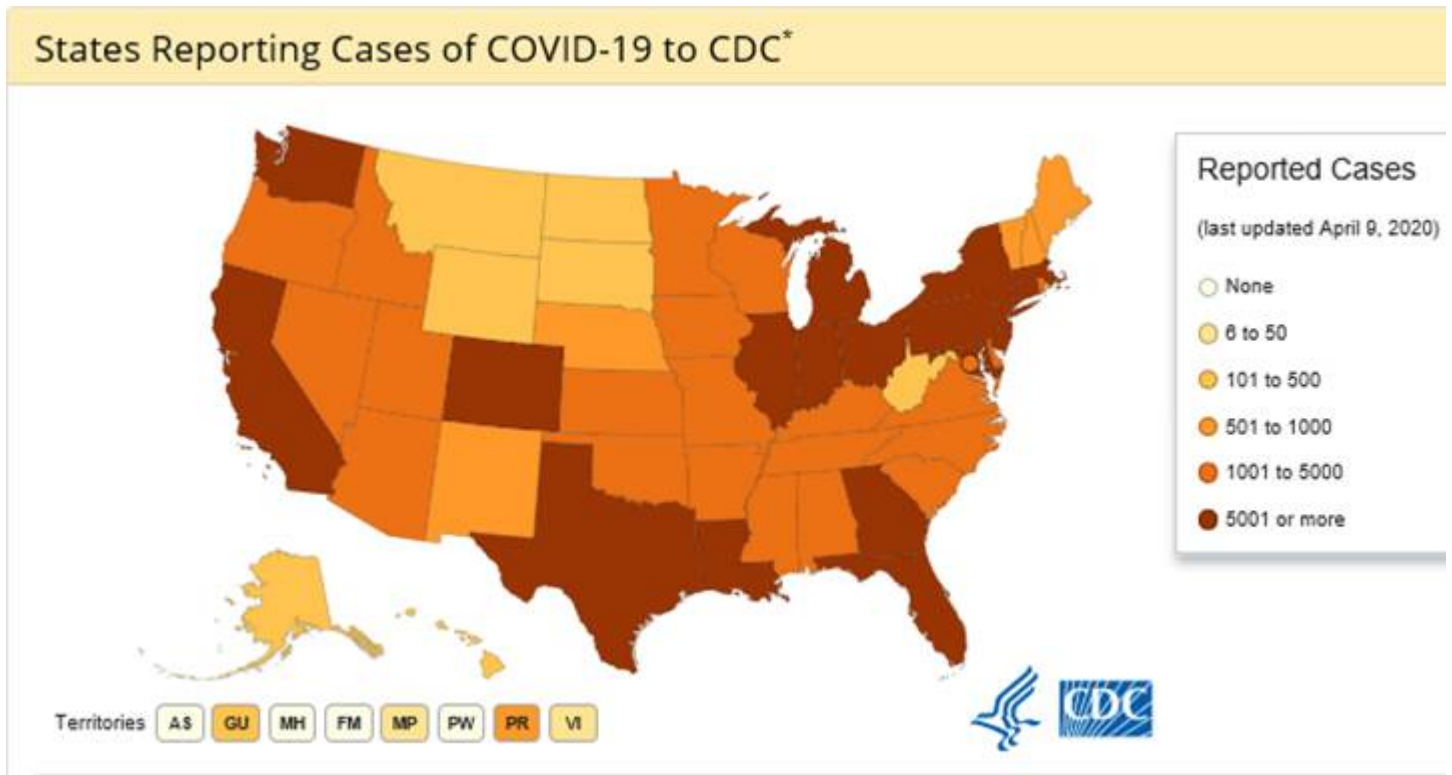
- a. As of today, there has been a total of 459,165 COVID-19 cases in the United States. Please see map below of states reporting COVID-19 cases.

**4. In Missouri:**

- a. 3,799 positive COVID-19 cases

**5. Katy Trail has test 46 patients for COVID-19**

- a. Sedalia tested 21 patients
- b. Warsaw tested: 14 patients
- c. Versailles tested: 10 patients
- d. Marshall tested: 1



Thank you,  
**Chelsey Taft, RN**  
Quality Improvement & Population Health Director  
821 Westwood Drive  
Sedalia, MO 65301  
660.826.4774 ext 812  
Fax: 888.979.8868  
[ctaft@katyhealth.org](mailto:ctaft@katyhealth.org)

