

## Using DM Template for Progress Note and Diabetic Foot Exam

1. Open progress note of patient.

Check In/Out	Billing Data	View Orders	eClinForms	Messenger	View Pro
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LAB	08:00 AM	Bowman, Richard M			
ESTPT	09:30 AM	Test, Againt	Home State		
LAB	10:00 AM	Lamar, Michelle	UGS Medic		
FCSTPT	08:00 AM	Reynolds, Mike W			

2. Select the arrow next to Templates on bottom of page and select copy and merge template.

Patient: Test, Againt DOB: 01/01/1983 Age: 38 Y Sex: Female  
 Phone: 660-826-4774 Primary Insurance: Home State Health Plan Payer ID: 68069  
 Address: 821 Westwood, Sedalia, MO-65301  
 Lab Req No: 42834.550758 Account Number: 42834  
 Provider: Jeffrey R. Tedrow, MD PCP: TERESA GATTON Encounter Date: 01/12/2021 Appointment Facility: Katy Trail Com Health Warsaw

**Subjects:**  
 Chief Complaint(s): test.  
 HPI:   
**Current Medication:**  
**Taking:**  
 Albuterol Sulfate 108 (90 Base) MCG/ACT Aerosol Powder Breath Activated 1 puff as needed Inhalation every 4 hrs.  
 Amoxicillin 250 MG Tablet Chewable as directed Orally every 12 hrs, stop date 01/13/2021.  
 Wellbutrin SR 100 MG Tablet Extended Release 12 Hour 1 tablet in the morning Orally Once a day.  
 Valium 10 MG Tablet 1 tablet as needed Orally Once a day.  
 Amoxicillin 500 MG Capsule 1 capsule Orally every 12 hrs.  
 Phenentermine HCl 15 MG Capsule 1 capsule Orally Once a day.  
 Klonopin 1 MG Tablet 1 tablet Orally Once a day.  
**Unknown:**  
 Valium 5 MG Tablet 1 tablet as needed Orally.  
 Valium 5 MG Tablet 1 tablet as needed Orally Once a day.  
 Gabapentin 100 MG Capsule 1 capsule Orally Once a day.  
 Lisinopril 20 MG Tablet 1 tablet Orally Once a day.  
 Lisinopril 20 MG Tablet 1 tablet Orally Once a day.  
 Amoxicillin 250 MG Capsule 2 capsules Orally every 12 hrs.  
 Amoxicillin 250 MG Capsule 2 capsules Orally every 12 hrs.  
 Keflex 250 MG Capsule 1 capsule Orally twice daily.  
**Medical History:**  
 Allergies/intolerance:  
 Gyn History:  
 OB History:

Send Print Fax Record Lock Details Templates Claim Letters Ink Attachments

Copy and Merge from Templates  
 Save Notes as Template  
 Templates List  
 Set Default Options

Templates Claim Letters

3. Select Generic instead of Patient Specific.

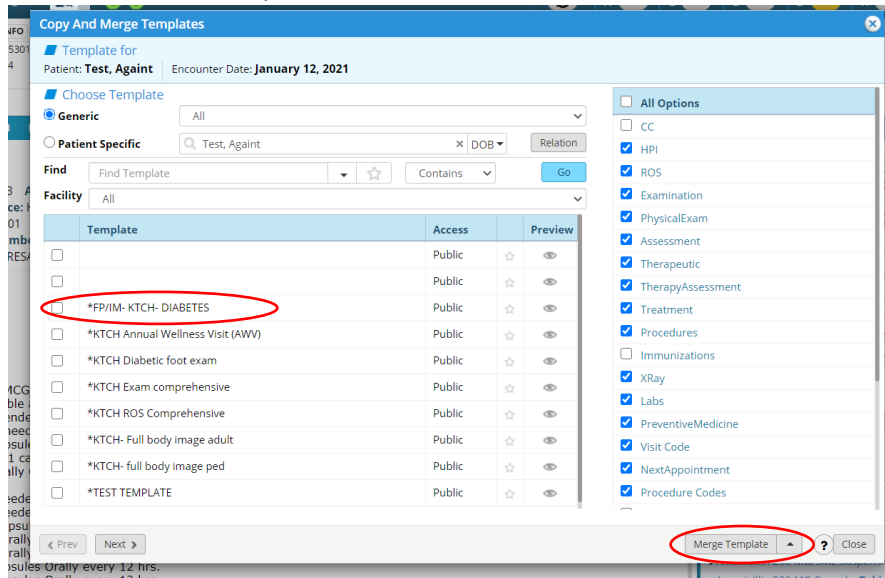
**Copy And Merge Templates**  
 Template for Patient: Test, Againt Encounter Date: January 12, 2021  
 Choose Template  
 Generic  
 Patient Specific  
 Find Find Template Contains Go  
 Facility All

Template	Access	Preview
<input type="checkbox"/>	Public	☆
<input type="checkbox"/>	Public	☆
<input type="checkbox"/> *FP/IM- KTCH- DIABETES	Public	☆
<input type="checkbox"/> *KTCH Annual Wellness Visit (AWV)	Public	☆
<input type="checkbox"/> *KTCH Diabetic foot exam	Public	☆
<input type="checkbox"/> *KTCH Exam comprehensive	Public	☆
<input type="checkbox"/> *KTCH ROS Comprehensive	Public	☆
<input type="checkbox"/> *KTCH- Full body image adult	Public	☆
<input type="checkbox"/> *KTCH- full body image ped	Public	☆
<input type="checkbox"/> *TEST TEMPLATE	Public	☆

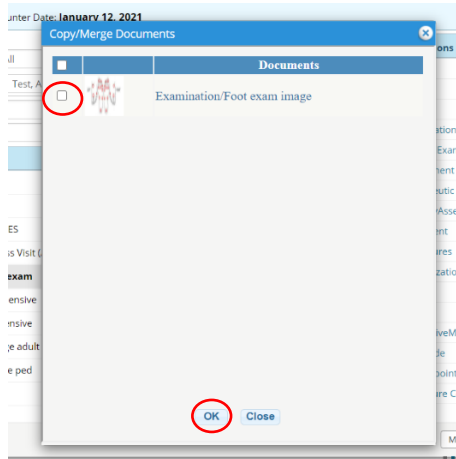
**All Options**  
 CC  
 HPI  
 ROS  
 Examination  
 PhysicalExam  
 Assessment  
 Therapeutic  
 TherapyAssessment  
 Treatment  
 Procedures  
 Immunizations  
 XRay  
 Labs  
 PreventiveMedicine  
 Visit Code  
 NextAppointment  
 Procedure Codes

Merge Template Close

4. Search KTCH DM template.



- 5. Select Merge Template.
- 6. Repeat steps 4 and 5 with KTCH Diabetic foot exam.
- 7. Select box to side of Foot exam and press ok.



8. Close screen.

# Applying Order Sets to DM Template

## 1. Select Treatment

**Assessment:**  
Assessment:   
• Type 2 diabetes mellitus without complication, unspecifi

**Plan:**  
**Treatment:** (circled in red)  
eMAR:

**Procedures:**

**Immunizations:**  
**Therapeutic Injections:**  
**Diagnostic Imaging:**  
**Lab Reports:**  
**Procedure Orders:**  
**Preventive Medicine:**   
**Next Appointment:**

**Billing Information:**  
**Visit Code:**   
**Procedure Codes:**   
2028F Diabetic Foot Examination.

**Images:**

## 2. Click OS Next to Assessment

Treatment TEST, Againt Jan 1, 1983 (38 yo F) Acc No. 42834 ASK EVA ? Appt

Pt. Info Encounter Physical Hub

Dx Rx Labs Diagnostic Imaging Procedures Referral Quick Order

By Dx By Category PDMP Add Info Add Curr Rx Allergies Interactio

E11.9 Type 2 diabetes mellitus without complication, unspecified whether long term insulin use OS (circled in red)

N/A Other OS

## 3. Choose KTCH- ROWLAND- DIABETES

ORDER SET: 1037, Alex To, ID: 18, 1960 (0 yo M), Acc No. 02635

Order Set: KTCH- ROWLAND- DIABETES (circled in red)

Assessments	Description	Lab Company	Freq	Dur	Date	Status
Type 2 diabetes mellitus with...	Hemoglobin A1c	InHouse			01/07/2021	Other Actions
Others	Glucose Stick	InHouse			01/07/2021	Other Actions
	Comp. Metabolic Panel (14)	LabcorpOG			11/10/2020	Other Actions
	CBC With Differential/Platelet	LabcorpOG			11/18/2020	Other Actions
	Lipid Panel	LabcorpOG			01/07/2021	Other Actions

Procedure	Description	Freq	Dur	Date	Status
	FOOT EXAM			01/07/2021	Other Actions

Notes

Close

4. Choose wanted labs
5. Close out of window